

UNOPS helps its partners in the United Nations system meet the world's needs for building peace, recovering from disaster, and creating sustainable development. UNOPS is known for its ability to implement complex projects in all types of environments around the globe. In an effort to promote organizational excellence, UNOPS seeks highly qualified individuals for the following position:

Vacancy Details

Vacancy Code	VA/2010/PM/58926/01
Post Title	Programme Manager for Partnership Applications
Post Level	NOD (Fixed Term Appointment)
Org Unit	EMO, Implementation of the SDS for SEA PIMS
Duty Station	Manila, Philippines
Duration	1 Year with possibility of extension
Closing Date	2 July 2010

Background

Under the general supervision of the Executive Director and the direct guidance of the Chief Technical Officer, PRF Technical Services, the Programme Manager for Partnership Applications is responsible for assessing, formulating, developing and managing the implementation of activities and services within his/her portfolio to effectively operationalize the implementation of the Sustainable Development Strategy for the Seas of East Asia (SDS-SEA).

The Programme Manager for Partnership Applications supervises and leads support staff, and a team of consultants as may be required to achieve desired outputs. The Programme Manager works in close collaboration with the Chief Technical Officer, Country Managers and other professional and technical staff within PEMSEA and technical staff and managers in participating PEMSEA countries, as well as technical advisors and experts in other international organizations, UN agencies, regional projects/programmes, donors, the business community/private sector, NGOs and other stakeholders in the region.

Duties and Responsibilities

1. Coordinate in the establishment of partnership arrangements between the corporate sector/industry and local government units, in support of sustainable development of marine and coastal resources.
 - a) Developing and facilitating partnership arrangements between the corporate/private sector and national agencies and local governments for the implementation of sustainable development programs and projects.
 - b) Preparing promotional materials and conducting seminars/forums to strengthen awareness and understanding of sustainable development of marine and coastal areas among the corporate sector/industry and the role to be played by the corporate sector in achieving desired targets and benefits;

- c) Forging partnership arrangements and applications between national agencies and/or local governments and the corporate sector/business community to effectively manage and rehabilitate marine and coastal resources;
 - d) Formulating and applying a corporate social responsibility recognition system, to promote and encourage private sector participation in sustainable development of coastal areas through public-private partnership (PPP) arrangements.
2. Supervise the development, testing and verification of the ICM Code and Recognition/Certification System as a PEMSEA service to countries, local governments, and other stakeholders in the region, including:
 - a) planning, organizing and implementing a training program for implementing the ICM Code and Recognition/Certification System;
 - b) formulating a recognition and certification system that conforms to ISO 9001 (Quality Management), ISO 14001 (Environmental Management) certification standards;
 - c) preparing audit guides and other supporting documentation for the delivery of services in support of ICM Code application;
 - d) training of technical staff within PEMSEA and among partner organizations in the development, implementation of the ICM Code and recognition system;
 - e) preparing promotional materials and a business plan for establishing the ICM Code and Recognition System as a viable service of PEMSEA;
 - f) seeking international recognition of the ICM Code and Recognition/Certification system.
- 3) Coordinate the adoption and implementation of the PSHEM Code and Recognition/Certification System in the region, which conforms to ISO 9001 (Quality Management), ISO 14001 (Environmental Management) and OHSAS 18001 (Occupational Health and Safety) certification standards, including:
 - a) planning, organizing and implementing a training program for implementing the PSHEM Code and Recognition/Certification System;
 - b) preparing audit guides and other supporting documentation for the delivery of services in support of PSHEM Code application;
 - c) training of technical staff within PEMSEA and among partner organizations in the development, implementation of the PSHEM Code and Recognition/Certification System;
 - d) preparing promotional materials and a business plan for establishing the PSHEM Code and Recognition/Certification System as a viable service of PEMSEA;
 - e) seeking international recognition of the PSHEM Code and Recognition/Certification system.
4. Set up Governing Bodies and administrative and support services for the ICM Code and the PSHEM Code and their respective certification/recognition systems, comprised of representatives from relevant national, regional and international agencies and organizations.
5. Support the transformation of PEMSEA to a sustainable international organization, providing value-added technical support services and recognition to country and non-country partners for SDS-SEA implementation on a cost recovery basis.
6. Perform auxiliary functions related to the unit's objectives and SDS-SEA thrusts, in general, including the preparation of annual and quarterly work plans and budgets, and annual reports.

Required Selection Criteria

Competencies

Corporate Competencies

- Demonstrates integrity by modeling SDS-SEA, PEMSEA, GEF, UNDP and Partners values and ethical standards.
- Promotes the vision, mission and strategic goals of SDS, PEMSEA, GEF, UNDP and Partners.
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability.
- Participates effectively in a team-based information-sharing environment, collaborating and cooperating with others.

Knowledge Management and Learning

- Strong in leadership qualities and has capability to provide effective guidance and leadership to members of the staff.
- In-depth knowledge of the objectives, scope and expected outputs of the Partnership Agreement and Operating Arrangements.
- Thorough grasp of PEMSEA's transformation programme.
- Actively working towards continuing personal learning and development and applies newly acquired skills.

Operational and Management

- Actively and effectively participates in strategic planning, results-based management activities.
- Ability to take the lead of a multi-tasked unit with all the implications of its regional scope.
- Capability to advocate and provide sound policy advice.
- Leads teams effectively, encourages team-building and working across organizational boundaries.
- Demonstrates openness to change and ability to manage challenging situations.
- Focuses on impact and result of work for the client and responds positively to feedback.
- Shows conflict resolution skills.
- Demonstrates excellent oral and written communication skills.

Education/Experience/Language

- Master's degree or equivalent in natural or social sciences or related field. A postgraduate degree is an advantage.
- Training/experience in ISO certification or similar certification processes related to quality management and environmental management system.
- At least seven (7) years of relevant experience at an international/ regional/national level, with specialized training and experience in project management and interacting with the private sector.
- Fluency in the English language. Knowledge of language in any participating country in the region is an advantage.

Submission of Applications

Qualified candidates may submit their application, including a letter of interest, complete Curriculum Vitae and an updated United Nations Personal History Form (P.11) [English Version](#) or [French Version](#), to PEMSEA Resource Facility, via e-mail to info@pemsea.org. Kindly indicate the vacancy number and the post title in the subject line when applying by email.

*** Please note that this is a local post and is open to all nationals of the country of the duty station and to individuals who have a valid work permits.**

Additional Considerations

- Applications received after the closing date will not be considered.
- Only those candidates that are short-listed for interviews will be notified.
- Qualified female candidates are strongly encouraged to apply.
- UNOPS reserves the right to appoint a candidate at a level below the advertised level of the post.



For more information on UNOPS, including its core values and competencies, please visit the UNOPS website at www.unops.org.