



THE PHILIPPINE RISE INTEGRATED CONSERVATION FOR ENDURING LEGACIES THROUGH ECOSYSTEM SUPPORT SERVICES (PRICELESS)

VA/PRF/PRICELESS/2025-010

Title	Field Facilitator
Type	Support/General Services Staff
Duration	Initial 2-year Contract (Renewable)
Closing Date	15 February 2026

BACKGROUND

The CI-GEF PRICELESS Project seeks to increase legal protection for the Philippines Rise Marine Resource Reserve (PRMRR), formally listing this marine protected area under the Expanded National Integrated Protected Area System (ENIPAS). The PRMRR will be overseen by a permanent Protected Area Management Board (PAMB). The PAMB will be in a position to harmonize conflicting mandates and agendas between the various institutions currently tasked with management. The CI-GEF PRICELESS project will also address key data and information gaps to enable appropriate management, including gaps relating to key biodiversity, fisheries/resource uses, and associated threats. This will enable the PAMB to execute the necessary protected area enforcement and awareness-raising efforts, and thus foster enhanced appreciation for the value of PRMRR biodiversity and marine resources and compliance with laws and regulations. Management grounded in robust data and information will also facilitate fishing communities' access to benefits from sustainable fishing and alternative livelihoods. Finally, the CI-GEF PRICELESS project will provide a model for the Philippines and elsewhere for achieving offshore marine resource and ecosystem protection targets, including those related to biodiversity within the CBD, and add a large, highly biodiverse and unique ecosystem to the world's Key Biodiversity Area (KBA) and Ecologically or Biologically Significant Area (EBSA) systems.

Led by Conservation International, executed by the Department of Environment and Natural Resources-Biodiversity Management Bureau, and supported by PEMSEA Resource Facility (PRF), the Project is recruiting for 3-4 Field Facilitators that will be fully or partly based in Region II, III, IV-A and V.

PROJECT OBJECTIVE

By 2030, the Philippine Rise Marine Resource Reserve of 352,390 hectares, consisting of a 49,684 hectares Strict Protection Zone and a 302,706 ha Multiple Use Zone, is conserved and better managed, protecting globally significant biodiversity while facilitating the sustainable use of its marine resources and generating livelihood benefits for adjacent communities.



SCOPE OF WORK, DUTIES AND RESPONSIBILITIES AND DELIVERABLES

Scope of Work

The Field Facilitator will be responsible for the quality assurance and monitoring or project activities at the field level, serving as the primary link between the project management team and the local community members. The role involves ensuring effective implementation of plans and gathering feedback to assist in data consolidation and reporting.

KEY RESPONSIBILITIES

- Monitor field implementation of project activities against the agreed multiyear and annual workplan and budget.
- Organize and facilitate community meetings, workshops, and training sessions.
- Provide technical assistance and capacity building support to local groups or individuals.
- Verify data, track progress, and collect feedback from project participants to ensure credibility of field data.
- Ensure constructive, inclusive, and safe environment during all field activities and discussions.
- Coordinate logistics, materials, and schedules for field events with project management unit and partners and local stakeholders.
- Document meetings, stakeholder consultations, group work results and prepare timely field reports.
- Follow up on corrective actions and provide recommendations for project management and implementation improvement.
- Perform other relevant tasks as may be assigned.

KEY DELIVERABLES

- Regular field monitoring and progress reports (including mission reports) based on templates provided by the Project Management Unit.
- Documentation of all facilitated meetings/workshops, including attendance lists and outcomes.
- Successful implementation of assigned field activities as per work plan.
- Submission of financial reports, liquidation of financial disbursements and accounting for cash advances

PEOPLE AND RESOURCE MANAGEMENT RESPONSIBILITIES

- No direct supervision of staff.

WORKING ARRANGEMENTS

Institutional Arrangement

The Field Facilitators will be reporting directly to the Project Lead in close coordination with relevant DENR field offices, local PAMB representatives and other partners (ZSL and Haribon, Intl).



Duration of the Work

Expected duration of work is for initial of 2 years, renewable subject to performance.

Duty Station

The Field Facilitators' location are negotiable, but they will be reporting to the Project Lead who will be based at the PRF Office, DENR Compound, Visayas Avenue, Quezon City.

Qualifications and skills required

Education: Bachelor's degree in marine biology, fisheries social science, community development or equivalent discipline

Experience:

- 3-5 years of experience working in the field, particularly in community-based projects or the relevant sector (e.g., environment, marine conservation and fisheries management, protected area systems, development cooperation).
- Proven experience in facilitating participatory workshops and group discussions.
- Experience in technical and financial monitoring and reporting on field activities.
- Strong interpersonal and communication skills to foster collaboration and dialogue among diverse participants.
- Demonstrated ability to plan, manage and implement field activities independently.
- Adherence to organizational values and strong work ethic.

Languages: Fluency in the local dialect (Ilocano (Region II), Kapampangan (Region III), Bikol (Region V) and working knowledge of English (verbal and written) is essential.

IT Skills: Proficient in the use of computer applications (word processing, spreadsheets)

Working conditions

- Frequent travel to project sites and other office locations.
- Comfortable working in the field for extended periods.
- Ability to work extended work hours to meet project deadlines.

Submission of Application

Qualified candidates may submit their application together with complete Curriculum Vitae to the Recruitment Officer, via email to recruitment@pemsea.org. Please indicate the vacancy number and post title when applying (in the subject line) by email. The deadline for submission of application is **15 February 2026**.

Additional Consideration

Only those candidates that are shortlisted will be notified.